

FLOUR GIRL CAKERY CONTRACT/POLICY

Wedding Date: \_\_\_\_/\_\_\_\_/\_\_\_\_ Bride's Name: \_\_\_\_\_

There is a \$25 cash fee due before consultation begins. This money will go toward your full 50% deposit to hold your date, ONLY if the deposit is made at consultation. The consultation lasts 1 hour and we ask that you arrive on time to ensure that you are allotted your full hour.

Down Payment/Deposit- There is a 50% or \$50.00 minimum non-refundable down payment, due at time of booking the reservation. In the event of cancellation these monies are forfeit and cannot be used toward any future cake purchases. \_\_\_\_\_ Initial

Final Payment- Final payment is due on or before \_\_\_\_\_, (two Fridays before your event). Your final count within 50 servings above or below estimated count is due three days before you're your final payment is due, \_\_\_\_\_. After final payment date, only CASH will be accepted before 5 PM (the Monday following the final payment date), \_\_\_\_\_, after which, your order is CANCELED. Please mark your calendar with these dates, as I will not be making "reminder calls". \_\_\_\_\_ Initial

Note: Notification of cancellation must be made 14 days prior to the delivery date; after which 100% of total monies is forfeit and cannot be used toward any future cake purchases. \_\_\_\_\_ Initial

Disposable boards and dowels are a minimum of \$10. With more than 3 tiers, price will vary. \_\_\_\_\_ Initial

Wedding orders and design consultations must be completed no later than six weeks before the delivery date. Orders placed later may incur additional rush order charges based upon time and product availability.

Pickup waiver: If you have chosen to have your cake picked up, we cannot be responsible for damage to any cake once it has left our shop. Any repairs or additional cakes will be subject to additional fees.

There is a \$25 fee for all returned checks.

\*\*\*\*\*

Cake Stands- There is an additional deposit for Cake Stands or other hardware. These deposits will be based upon the value of the items being used/rented. These deposits should be in a separate check, received with the Final Payment. This check will not be deposited, but held in trust and returned when Cake Stands are returned within 3 days and in good condition.

The value and shipping of any broken or missing pieces will be deducted from your deposit. Because our sets usually cost more than the deposit, you may be required to pay the difference. In the event you neglect to return our set by the Tuesday following the wedding, you will be responsible for the cost of replacement.

Please designate a responsible party:

Contact name, number and cake set return date.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Return NLT: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_ Initial

\*\*\*\*\*

GUARANTEE- Flour Girl Cakery promises you the best product and service we can provide. It is always our goal to more than satisfy you. However, Flour Girl Cakery cannot be held responsible for anything that should happen to the cake once delivery is complete. Please note that direct sunlight and temperatures of 75 degrees and higher may have drastic and adverse affects on any cake.

I have read, understand and agree with the stipulations as listed in this contract.

Responsible party's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Who referred you to me? \_\_\_\_\_

Sent Comment Card \_\_\_\_\_ Date \_\_\_\_\_  
Comment Card Returned \_\_\_/\_\_\_/\_\_\_

FINAL PAYMENT DUE \_\_\_\_\_  
FINAL PAYMENT PAID \_\_\_\_\_  
CONFIRMED SERVINGS \_\_\_\_\_

WEDDING DATE: \_\_\_/\_\_\_/\_\_\_ APPROXIMATE SERVINGS: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_-\_\_\_-\_\_\_

ADDRESS OF BRIDE: \_\_\_\_\_

CELL: \_\_\_\_\_ OTHER: \_\_\_\_\_

ADDRESS OF DELIVERY: \_\_\_\_\_

DIRECTIONS: \_\_\_\_\_

TIME OF WEDDING: \_\_\_\_\_ FONDANT OR BUTTER CREAM

WEDDING COLORS \_\_\_\_\_

TYPE OF FLOWERS FOR CAKE: \_\_\_\_\_

SHAPE OF PANS: \_\_\_\_\_

PAN SIZES: \_\_\_\_\_

FLAVORS OF CAKE: \_\_\_\_\_

TYPE OF TOPPER: \_\_\_\_\_

REMARKS:

**FINAL PAYMENT DUE:** \_\_\_\_\_

\_\_\_\_\_ Servings X \$ \_\_\_\_\_ /serving = \$ \_\_\_\_\_

Delivery/Set-up fee (\$15.00) \$ \_\_\_\_\_

(After 30 miles \$2.00/mile)

Disposable boards & dowels (\$10 minimum for basic 3 tier) \$ \_\_\_\_\_

Rental fees \_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

(Deposit is in a separate check for rentals)

Sheet cakes or other extra cakes:

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

\_\_\_\_\_ \$ \_\_\_\_\_

SUB TOTAL \$ \_\_\_\_\_

TAX \$ \_\_\_\_\_

TOTAL \$ \_\_\_\_\_

Date paid \_\_\_\_\_ Check # \_\_\_\_\_ DEPOSIT (25% or \$50) \$ \_\_\_\_\_

Balance Due: \$ \_\_\_\_\_

Payments made toward balance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NOTES: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

NEED DEPOSIT FOR RENTALS? YES NO AMOUNT \$ RCVD?

**FLOUR GIRL CAKERY CONTRACT/POLICY**

**Wedding Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_ **Bride's Name:** \_\_\_\_\_

There is a \$25 cash fee due before consultation begins. This money will go toward your full 50% deposit to hold your date, **ONLY** if the deposit is made at consultation. The consultation lasts 1 hour and we ask that you arrive on time to ensure that you are allotted your full hour.

**Down Payment/Deposit-** There is a **50% or \$50.00 minimum non-refundable down payment**, due at time of booking the reservation. In the event of cancellation these monies are forfeit and cannot be used toward any future cake purchases. \_\_\_\_\_ **Initial**

**Final Payment-** Final payment is due on or before \_\_\_\_\_, (two Fridays before your event). **Your final count within 50 servings above or below estimated count is due three days before you're your final payment is due, \_\_\_\_\_.** After final payment date, only CASH will be accepted before 5 PM (the Monday following the final payment date), \_\_\_\_\_, after which, your order is **CANCELED**. **Please mark your calendar with these dates, as I will not be making "reminder calls".** \_\_\_\_\_ **Initial**

**Note:** Notification of cancellation must be made 14 days prior to the delivery date; after which 100% of total monies is forfeit and cannot be used toward any future cake purchases. \_\_\_\_\_ **Initial**

Disposable boards and dowels are a minimum of \$10. With more than 3 tiers, price will vary. \_\_\_\_\_ **Initial**

Wedding orders and design consultations must be completed no later than six weeks before the delivery date. Orders placed later may incur additional rush order charges based upon time and product availability.

**Pickup waiver:** If you have chosen to have your cake picked up, we cannot be responsible for damage to any cake once it has left our shop. Any repairs or additional cakes will be subject to additional fees.

There is a **\$25 fee for all returned checks.**

\*\*\*\*\*

**Cake Stands-** There is an additional deposit for Cake Stands or other hardware. These deposits will be based upon the value of the items being used/rented. These deposits should be in a separate check, received with the Final Payment. This check will not be deposited, but held in trust and returned when Cake Stands are returned within 3 days and in good condition.

The value and shipping of any broken or missing pieces will be deducted from your deposit. Because our sets usually cost more than the deposit, you may be required to pay the difference. In the event you neglect to return our set by the Tuesday following the wedding, you will be responsible for the cost of replacement.

Please designate a responsible party:

**Contact name, number and cake set return date.**

Name \_\_\_\_\_ Phone \_\_\_\_\_

Return NLT: \_\_\_\_/\_\_\_\_/\_\_\_\_ \_\_\_\_\_ **Initial**

\*\*\*\*\*

**GUARANTEE-** Flour Girl Cakery promises you the best product and service we can provide. It is always our goal to more than satisfy you. However, Flour Girl Cakery cannot be held responsible for *anything* that should happen to the cake once delivery is complete. Please note that direct sunlight and temperatures of 75 degrees and higher may have drastic and adverse affects on any cake.

I have read, understand and agree with the stipulations as listed in this contract.

Responsible party's Signature: \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Who referred you to me? \_\_\_\_\_

Revision 1-1-08

**CLIENT'S COPY**